

Grassland Dairy Products, Inc. has been a leading manufacturer of butter and dairy ingredients since 1904 and is looking to add a Production Supervisor to our team in Greenwood, WI. With additional facilities across Wisconsin, Nebraska and Utah, Grassland is a key player in the dairy industry dedicated to producing high quality products while maintaining a positive work environment for a driven, talent-filled team of employees.

A Production Supervisor will be responsible for the overall Safety, Quality, and Efficiency of shift operations. This individual is expected to conduct themselves in a manner that promotes the overall continuous improvement of the department and their staff.

**Essential Duties and Responsibilities:**

- Follow, comply, and implement applicable good manufacturing, safety, and quality assurance practices.
- Verify quality control points.
- Employee and production scheduling.
- Maintain and communicate appropriate staffing levels to the Human Resources department.
- Ensure the completion of appropriate training and development of staff.
- Communicate and execute daily production goals and objectives throughout the department.
- Daily monitoring of department throughputs to ensure high levels of efficiency.
- Resolve employee complaints, complete staff evaluations, discipline and/or rewards for performance as needed.
- Conduct daily and/or monthly safety and quality meetings.

**Knowledge, Skills, and Abilities:**

- Exceptional attention to detail and strong organizational skills.
- Basic computer skills in Word, Excel, Outlook, and Access.
- Ability to identify process and equipment deficiencies throughout the department.
- Ability to adapt effectively within a continually changing and demanding work environment.
- Demonstrate the willingness and ability to communicate effectively in order to maintain high levels of safety, quality, and efficiency.
- Properly communicate and follow standard operating procedures and company guidelines.
- Must demonstrate the effective prioritizing, delegation, and control of staff and processes.
- Ability to work with sanitation chemicals common to the food manufacturing industry.

**Education and Experience:**

- Minimum of high school diploma or equivalent
- 2 years of leadership and/or supervisory experience.
- 5 years of experience in a manufacturing environment.

**Above the Rest Benefits:**

- Competitive compensation and weekly pay period.
- Weekend double time pay and shift premiums.
- Zero premium, company-paid health, dental and life insurance.
- Short-term disability.
- Profit sharing plan with 401(k) enhancement, matched.
- On-site health care and wellness initiatives.

*Grassland Dairy Products, Inc. provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or genetics. In addition to federal law requirements, Grassland complies with applicable state and local laws governing nondiscrimination in employment in every location in which the company has facilities. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.*